



**GASSER CHAIR COMPANY, INC.**

4136 Loganway  
Youngstown, Ohio 44505  
Phone: (330)759-2234  
Fax: (330)759-9844  
sales@gasserchair.com

**RETURN MATERIAL PACKING LIST**

Sales Order No. \_\_\_\_\_

Date \_\_\_\_\_

Sold To: (As appears on order)

Ship To: (As appears on order)

Name \_\_\_\_\_

Name \_\_\_\_\_

Street \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_

Fax \_\_\_\_\_

E-Mail: \_\_\_\_\_

**Item(s) Being Returned**

| Item# | Part # | Item # & Description | Unit | Order Qty. | Shipped | Returning |
|-------|--------|----------------------|------|------------|---------|-----------|
|       |        |                      |      |            |         |           |
|       |        |                      |      |            |         |           |
|       |        |                      |      |            |         |           |
|       |        |                      |      |            |         |           |
|       |        |                      |      |            |         |           |

**Instructions**

1. Call us at 1-800-323-2234 between 8:00 AM and 5:00 PM EST to obtain a Return Materials Authorization (RMA) number.
2. Complete information on top half of this form
3. Enter the Return Materials Authorization (RMA) number on the label below. Cut out label from this page.
4. Place items to be returned along with this form in carton and seal.
5. Affix label to carton and ship to us prepaid.

RMA# \_\_\_\_\_

Gasser Chair Company, Inc.  
Attn: Customer Service  
2547 Logan Avenue  
Youngstown, OH 44505