4136 Logan Way Youngstown, Ohio 44505 800.323.2234 toll free 330.759.2227 fax



RE: Maintenance Reminder

It is important that regular periodic overall inspections be made and any necessary maintenance be performed and documented on all Gasser Chair products. This documentation is critical for continued coverage of the Gasser limited warranty.

An overall inspection of your Gasser chairs, stools and related products, specifically checking for signs of structural fatigue such as fractures or cracks, damage or weakness of welds and joints, is critical. With many of the newer models having multiple moving parts, it is important that this inspection also include, but not limited to, the following:

- Check and secure all bolts for tightness especially where the back attaches to the seat and the seat mounts to the base.
- Grease any visible ball bearing swivel
- · Check for and replace any missing glides or rollers
- Make sure the footrest is securely fastened

Please visit our website www.gasserchairparts.com for detailed maintenance instructions and to order replacement components. Parts not shown on the website are available by contacting either your sales representative or our sales department directly.

Units with adjustable seat heights (gas cylinders) should also have the following inspection performed.

- Raise the seat to the top seat height position, then sit on the seat and make sure the gas
 cylinder holds pressure. The gas cylinder should maintain this height. The seat height should
 not lower without activating the adjustment handle.
- After a few moments of being seated, activate the adjustment handle and lower the unit all the way down. Turn and exit the seat. Units with an Auto height / Auto return gas cylinder (SR/4) should then return to the top seat height position and align the seat facing forward.

Any unit that does not hold pressure or slowly looses pressure while in use should be removed from service until it is properly repaired. This type of performance is often associated with a worn gas cylinder. It is important when evaluating this type of problem that the adjustment handle be inspected. Look to determine if the adjustment handle has been bent or disfigured. This adjustment handle should be positioned slightly below the bottom edge of the seat and should have some free travel prior to it making contact with the actuator button on top of the gas cylinder. Any unit with a bent or disfigured handle should be removed from service until the handle has been replaced.

During these current economic times of downsizing and budget restrictions we understand that customers may "stretch" the useful life of their furniture. We strongly recommend more frequent inspections with aging furniture. Any furniture that can not be repaired or found to be structurally unstable must be immediately removed from service. For repair advice or questions regarding the

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Gasser furniture, please contact us at phone: 1-800-323-2234 or e-mail us at customerservice@gasserchair.com.